



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR

THOMAS D. WATKINS, JR.  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

**MEMORANDUM**

**TO:** September 9, 2004

**TO:** Teacher Preparation Institutions

**FROM:** Flora L. Jenkins, Ph.D., Director  
Office of Professional Preparation Services

**SUBJECT:** Minor Test Exceptions

In March 2004, the State Board of Education (SBE) held a discussion on the issue of requiring Michigan secondary teacher candidates to pass both their major and minor subject area Michigan Test for Teacher Certification (MTTC) examinations in order to be recommended for certification. The SBE approved the proposed exception procedure for allowing teacher preparation institutions to submit certification recommendations for secondary teacher candidates who do not pass their MTTC minor subject area test.

As a result of the action taken by the SBE teacher preparation institutions are no longer required to seek approval from the Office of Professional Preparation Services for minor test exemptions for teacher candidates. I am enclosing the Board Item approved by the SBE on July 13, 2004.

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