

**Michigan Department of Education
Office of Professional Preparation Services
DARTEP Update
February 1, 2013**

InTASC Standards

A recommendation to adopt the InTASC Model Core Teaching Standards: A Resource for State Dialogue (InTASC standards) to replace the Professional Standards for Michigan Teachers (PSMT) was presented to the State Board of Education (SBE) during the January 15, 2013 meeting.

The standards have been sent out for public comment. Please feel free to provide feedback by visiting the survey at the following URL:

<https://www.surveymonkey.com/s/5RK8KKP>

All feedback must be submitted by 5:00 p.m., February 21, 2013.

The InTASC standards can be found at:

http://www.ccsso.org/Documents/2011/InTASC_Model_Core_Teaching_Standards_2011.pdf

Revised Program Review Process:

MDE's revised program review process is now fully operational. Applications are available online. All applications, including amended program applications, must be sent electronically via email to educatorprograms@michigan.gov.

Specialty Area/Endorsement Programs:

http://www.michigan.gov/documents/progapp_21902_7.doc

Elementary Certificate Programs:

http://www.michigan.gov/documents/Application_for_Vocational_Program_Approval_12_144751_7.1.05.doc

Central Office Administrator:

http://www.michigan.gov/documents/mde/Approved_central_office_admin_programs_6-2-2010_323037_7.doc

Principal Preparation Programs:

http://www.michigan.gov/documents/mde/Approved_Principal_Programs_349305_7.doc

School Counselor Programs:

COMING SOON - contact Beatrice Harrison

Interim Occupational Certificate:

COMING SOON

Please contact Thomn Bell (bellt1@mi.gov) or Sarah-Kate LaVan (LavanS@mi.gov) for any questions regarding program review. The OPPS will develop online/virtual technical assistance for completion of applications soon.

National Accreditation

The MDE is working with the Council for the Accreditation of Educator Preparation (CAEP) as a pilot state in developing a new partnership agreement. Once initial drafting of the partnership agreement has been completed, MDE staff will work with the Michigan Association for the Colleges of Teacher Education (MACTE) to finalize the document and make recommendations to the State Superintendent. This agreement will impact EPIs going through the accreditation process beginning in 2015.

For questions regarding this process or accreditation pathways please contact Thomn Bell at (517) 574-0301 or bellt1@michigan.gov.

As a reminder, when scheduling your accreditation visits, please make sure to contact Thomn Bell at bellt1@michigan.gov prior to confirming the dates with NCATE/TEAC/CAEP. Additionally, OPPS consultants are available and willing to assist and work with you as you develop your accreditation documents and navigate through the process.

Implementation of Approved Elementary Certificate Programs:

Considering the current elementary education MTTC test #083 will not be offered after July 2013, institutions must advise elementary candidates and applicants to complete current elementary education program's academic coursework during 2012 or transition to programs approved to the new SBE standards.

Based on an institution's experience with the time taken for elementary candidates to complete the academic coursework related to the MTTC #083, the institution should produce its own deadline for admitting candidates to the institution's "old" elementary education program.

Institutions should publish information that the institution and the MDE are in a transition period. Current and new elementary education candidates are advised that current course requirements are subject to change during the transition period and a new test will replace the current test, effective October 2013.

Industrial Technology and Technology and Design Standard Development

The SBE approved new standards for teachers in Industrial and Technology Education (IX). These standards incorporate previous IX and the Technology and Design (TX) standards. EPIs must stop admitting candidates into TX programs. EPIs continuing IX endorsement preparation program must submit new application materials to the OPPS. MTTC development for this area has been delayed at this time.

Michigan Test for Teacher Certification (MTTC)

ALERT: Institutions are reminded not to accept MTTC score reports delivered by test takers. If a test taker is not on a score report roster received through secure electronic delivery or direct mail from Evaluation Systems group of Pearson (ES), the test taker must ask ES to send an official score directly to the institution.

Test takers may print a *Test Results Request Form* located at:
http://www.mttc.nesinc.com/pdfs/MI_20092010TestResultsRequestForm.pdf

The additional score report costs \$15 per test administration date. A score report costs \$15 for two or more tests taken on the same date. Score reports for two or more tests taken on different dates are billed at \$15 per date.

Institutions that choose to accept a score report directly from a test taker are solely responsible for validating the score report against official reports received from ES. Institutions must be ready to provide verification of its validation of a score report used for certificate or endorsement recommendation.

When the MDE or an institution notes a teaching certificate was issued on the basis of an invalid or fraudulent score report, the MDE's policy is for the institution to inform the MDE, in writing, that the institution is withdrawing the recommendation. With the recommendation retraction, the MDE will nullify the teaching certificate.

Computer-based (CBT) MTTC testing and full-length practice tests

The MTTC contract provides for computer-based testing (CBT) and full-length practice tests. These enhancements are being phased in, beginning with high-use (so called high-incident) test fields. See www.mttc.nesinc.com for details.

MTTC test development

Teacher education faculty and specialty content area faculty are invited to participate in MTTC test development. Faculty nominate themselves or others through online registration at: www.mirecruit.nesinc.com

MTTC Elementary Certificate Examination

- A new MTTC elementary certificate examination titled Elementary Education (103) will become operational at the October 2013 MTTC test administration.
- The examination will be constructed on the basis of objective frameworks currently posted on MTTC website, in category of Test Objectives for MTTC fields #103 and #104
http://www.mttc.nesinc.com/MI_viewFW_opener.asp.
- Formally these objectives are effective for elementary certificate examination offered during, and after, October 2013. These objectives will be combined into one set of objectives titled Elementary Education (103). There will not be a test 104 as all of the objectives from 104 will be incorporated into 103.
- The currently posted, "effective after September 1, 2013", for fields #103 and #104, though technically correct, will be adjusted to read "effective after October 1, 2013".
- Test Objective and Study Guides for MTTC field #083, will be adjusted to read "effective until October 1, 2013".
- The current elementary certificate examination, MTTC field #083, will be

offered in paper-based format for the last time at the July 2013 MTTC test administration.

- Field #083 will be offered during the August 2013 and September 2013 computer-based testing windows.
- As will be necessary with two different elementary certificate examination fields, official annual 1-yr and 3-yr MTTC performance reports will report separate MTTC passing performance for field #083 and field #103 (new elementary certificate examination) during appropriate time intervals.
- Elementary Education (103) will be a single 150-item test that may be registered as single test during either AM or PM test session for paper-based testing.
- Teacher candidates in elementary programs constructed on the basis of January 2008 elementary certificate standards will be responsible for the expectations laid out in Test Objectives currently posted for field #103 and #104; objectives will be presented together in a single objective framework for Elementary Education (103).
- The cost of a paper-based 150-item Elementary Education (103) certificate examination will comply with current legislative cap of \$75.
- The fee for optional computer-based Elementary Education (103) certificate examination is unresolved.
- The study guide for Elementary Education (103) will be available in April 2013. A full length practice test will be available in August 2013 on the MTTC website www.mttc.nesinc.com. Fee for use is unresolved.
- Refer to MTTC website for updates, including fees.

MTTC Professional Readiness Examination (MTTC Basic Skills Test)

Effective January 1, 2013, the MTTC basic skills test is renamed the MTTC Professional Readiness Examination (PRE). The MDE is beginning the phase-in process now. See page 3 of the 2013 Facts on Educator Certification document: http://www.michigan.gov/documents/mde/Facts_About_Teacher_Certification_In_Michigan_230612_7.pdf

The phase-in will be evident on the MTTC website, www.mttc.nesinc.com, as the MTTC contractor transitions to the new name. Information and registration materials for October 2013 testing will refer only to a Professional Readiness Examination. Until October 2013 registration material and information are posted on the MTTC website, MTTC registrants will continue to use registration material and information labeled "Basic Skills Test".

The PRE will retain the field code #096. Consult the MTTC website during late February/early March for the new test objectives associated with the PRE.

MTTC permanent record

EPIs contact the MDE to remove MTTC test fields from official annual or 3-year summary reports. Such requests occur because a particular subject area endorsement is no longer offered, never was offered at an institution, or because eligible test takers are revealed after a test administration.

Removing test fields from MDE reports begins with the verification roster institutions receive from the testing contractor before the date of scheduled MTTC test administration. If an institution observes roster has test takers scheduled in areas not approved for the institution, those test takers may be designated as "not eligible". "Not eligible" test takers are removed from an institution's official MTTC record for that date.

If supposed "eligible test takers" are discovered after a test administration those test takers cannot be added onto the permanent record.

MTTC fee vouchers

MTTC test takers with fee vouchers to pay for regular registration fee of a content MTTC test must send the vouchers by regular mail directly to ES.

The directions for using MTTC fee vouchers are included with the fee voucher packet mailed from ES to the MTTC contact at a Michigan EPI.

Tell MTTC test takers neither the MDE nor MTTC test site staff can apply a fee voucher to a registration fee.

MTTC resources for educator preparation faculty and academic advisor

ES, along with the MDE, provide online resources for faculty and academic advisors assisting MTTC test takers at:

http://www.mttc.nesinc.com/MI_facultyguide.asp

Faculty, academic advisors, and test takers are provided with materials to interpret score reports and test field subarea performance:

http://www.mttc.nesinc.com/pdfs/MTTC_ScoreReportBacker.pdf

Faculty, academic advisors, and MTTC test takers may be assisted with a coursework and MTTC objective/subarea alignment template. The template and an example of how to complete the template are available at:

http://www.mttc.nesinc.com/MI_facultyguide.asp

The template helps users focus alignment of MTTC objectives with coursework provided to meet those objectives.

Using a score report and completed MTTC objective and alignment grid a faculty or academic advisor may assist an MTTC test taker to identify subareas that represent strengths or limitations for the test taker. Once subareas are identified in which a test taker's performance is limited the objective and coursework alignment grid may be used to provide focused resources to strengthen a test taker's performance.

OTHER MTTC REMINDERS:

- Institutions must return verification rosters with identified "not eligible" test takers to the testing contractor within 7 days following the date of the test administration.
- MTTC passing percentages reported in the cumulative percentage passing column are a record of the "best attempt" recorded for a test taker during the reporting interval. The cumulative percentage passing does not represent a numerical accumulation of the number of times that a test taker has taken a particular test. Consequently, institutions that keep their own records based on adding up the number of times a test taker takes a test before eventually passing the test will likely observe that the MDE's official cumulative percentage passing values are higher than an institution's own in-house record.
- Institutions that want to provide individual MTTC performance results to faculty or other advisors need to be careful to assure the institution is not infringing upon a student's FERPA right to privacy. If your institution has not received prior written approval from an MTTC test taker, then consult with your

institution's legal consultant(s) before using an individual's MTTC performance report for a purpose other than approving a candidate's application for a teaching certificate or endorsement.

Individualized Development Plan Tool

A model Individualized Development Plan is now available as an electronic tool, available for use by beginning teachers and their mentors. Teacher preparation programs are invited to use the tool with their pre-service candidates. It can be found at:

<https://www.solutionwhere.com/midemo/cw/main.asp>.

Improving Teacher Quality Grants

A second round of applications for the Title II A (3) Improving Teacher Quality Competitive Grants Programs for the 2012-2013 cycle will be announced on the MDE website in the near future.

Please watch our website for information about funding levels, timelines and arrangements for a Technical Assistance session (expected to be provided as a webinar and face-to-face meeting in the Hannah Building in Lansing). Please contact Donna Hamilton at hamiltond3@michigan.gov or (517) 241-4546 if you have questions about the upcoming RFP or the Technical Assistance Session.

Performance Score Information

The 2012 performance scores are available at:

http://www.michigan.gov/mde/0,4615,7-140-6530_5683_5703-220335--,00.html

FYI- Workbooks and instructions for the 2013 reporting period are awaiting final review. As soon as review is completed all documentation will be forwarded to institutions from Dana.

TPI Distribution Listings

If you have staff changes within your College or Teacher Education Offices please

contact Dana Utterback via e-mail to update our distribution listings accordingly. The Certification Personnel listing can be reviewed on our website at: http://www.michigan.gov/mde/0,1607,7-140-6530_5683_14795---,00.html

Professional Standards and Practices

The process of recommending individuals for certification using the Michigan Online Educator Certification System (MOECS) has been progressing nicely. Just a reminder, please do not enter the application onto MOECS unless the court documents are being immediately faxed to the OPPS. The application processing is often delayed because the court documents are not faxed immediately. Also, please review the court documents prior to faxing. If the records indicate the charges were not prosecuted or dropped, unless there is another conviction, the applicant will need to check "no" to the conviction question. Finally, if the offense for which the applicant is convicted shows 2nd or 3rd offense, the applicant must provide court documents for all of the convictions (i.e., 1st offense, 2nd offense, 3rd offense, etc).

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