**DARTEP**

**Friday, Oct. 3**

**Saginaw Valley State University**

**MINUTES DRAFT**

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| Welcome | Dr. Donald Bachand, President, Saginaw Valley State University |
| Introductions | Jim Rooks, Chair, Calvin CollegeCaryn King, Vice-Chair, Grand Valley State University |
| Treasurer’s Report | Kevin Williams explained current balance of $11,866.85.Request for 2014-15 dues went out on Listserv in late September. Working on establishing a payment link on DARTEP listserv or website. Kevin would like each institution to identify a contact person for him to contact directly when requesting dues.Kevin ae2921@wayne.edu 313-557-1605Sonya aj0044@wayne.edu  |
| Organization Reports |  |
|  | \_Michigan Association of Colleges of Teacher Education (MACTE)Kyle Shanton 2 updates: June 25-26 at Ferris State University, MACTE approved 2014 Strategic Plan. See <http://www.michacte.org/>Fall meeting Oct. 2 at Saginaw Valley State University. Had ED talks3 guests: Kate Dickson, the Danielson Group Nathen Estel, edTPA Deborah Ball, Teaching Works New: MACTE will host a session at AACTE in February, 2015  |
|  | Michigan Association of Teacher Educators (MATE) No report |
|  | Michigan Public Deans Council (MPDC)Donna FiebelkornUpdate: Retreat in September, 2014. Outcome is a statement of structure to define MPDC role, membership, contributions to teacher education in Michigan.New: MPDC request a structured opportunity to provide input into state superintendent search process. Assessment work group looked at PRE, ESAR, and EPPs Performance Scores. MPDC reaffirmed it would not participate with unsanctioned groups such as NCTQ. |
|  | Michigan Independent Educator Preparation Institutions (MIEPI) Last year’s focus: placements, technology, PRE, support for CAEP, effort to work more with MACTE.New: 2014-15 Meeting Dates Location: Spring Arbor, LansingNovember 7 January 23 March 13 April 24 |
|  | Consortium for Outstanding Achievement in Teaching with Technology (COATT) Reuben RubioUpdate: Continue discussion with MI Virtual University in establishing guidelines for those teaching in online programs. New: October 10, 2014, 10am – 2pm, Spring Arbor, Lansing |
| MDE Update |  |
|  | Leah Breen Referred to the recently distributed MDE Update and noted new format. Notify Sarah-Kate Lavan at MDE if you have other suggestions for the format of the Update. Reminder: Institutions must notify MDE when employees change. MDE needs up to date contact list. |
|  | Michael Mekhayel New MDE website developed to list all approved programs at each institution. Will go live in 2 weeks. |
|  | Phil Chase New: URLs for exiting candidates and supervisors out November 14. No substantial changes made. For questions, see Dana Utterback. |
|  | Shawn Kottke New: Program Approval Applications have changed. See: michigan.gov/oppsThe process for full MDE program approval is initial approval, then program collects data for 4 years, submit report to show how data supports program claims. MDE awards full approval. |
|  | Krista Ried New: October 24, 2014 Update Meeting with superintendents and school leaders. Goal is to explain certification changes/rules. Suggestion from floor: Also explain to administrators the process for background checks. |
|  | Catherine Wigent CAEP Update: New handbook out Jan. 2015 to answer most questions regarding CAEP process and requirements. MDE in constant contact with CAEP. All expressed concern over lack of specifics regarding types of evidence CAEP will require.ZS Endorsement Clarification: ZS demonstrates expertise with birth to age 8 children. Do not need ZS to teach Kindergarten. ZS is needed in federally funded pre-K programs. ZS is not for initial certification. |
| Special Guest |  |
|  | Melody Arabo 2014-15 MI Teacher of the Year Walled Lake School District |
| New Business |  |
|  | Jim RooksSpring CAEP DARTEP Conference, Hope College, April 10, 2015Discussion about date and overlap with national CAEP conference, cost of overnight stays. Suggestion to reduce Hope College conference to a single day. Concern that people would leave early. Jim will distribute a survey to pool group on best dates. |
| Job-Alike Sessions |  |
|  | Certification OfficersDiscussed PRE Alternative score issues. Confirmed EPPs may combine sub areas of ACT to substitute for sub areas of PRE. Two year extended renewal discussed. Three years teaching experience for provisional discussed. |
|  | Student Teacher DirectorsMany subjects discussed. Data collected from group regarding CT pay, how to get more collaboration between CT and ST, how to evaluate CTs. Inter-rater reliability. |
|  | Department Heads/DeansCAEP Update: Lots of personnel turn over at CAEP. Shell for CAEP report is on CAEP website, but is in DRAFT form. Goal to finalize report form in late spring, 2015.Four MI Institutions are CAEP Early Adopters: Maddona (CI), Central (IB), Northern, and Saginaw ValleyNew: CAEP emphasis on quality assessment rubrics that include formative feedback to candidates. Three years prior to CAEP visit, EPPs will submit common assessment rubrics used across programs. CAEP will review and give feedback. EPPs have opportunity to revise assessment rubrics. CAEP wants 3 “cycles” of data (i.e., 3 administrations of an assessment) disaggregated by Majors only, no minor data required. Concern by MDE expressed. Michigan EPPs have 3 options for program approval. 1. SPA review; 2. Program review with feedback from CAEP; 3. Program review with feedback by MDE\*For new programs only.\*Suggestion: MACTE or DARTEP to offer workshops on establishing validity and reliability.  |
|  | Accreditation/Assessment CoordinatorsRevised formula for annual EPP score by MDEGoal 1 MTTC, Year Out survey, ST Exit survey, Supervisor surveyGoal 2 Year Out survey, ST Exit survey, Supervisor surveyGoal 3 Teacher Effectiveness Ratings |
| Meeting Adjourned |  |
|  | Lunch |
| Future Meeting Dates |  |
|  | December 5, 2014 Siena Heights UniversityFebruary 6, 2015 Albion CollegeApril 10, 2015 Hope College (date subject to change)  |