



October 7, 2022
9:30 AM -2:00 PM
University of Michigan - Flint

Minutes

- **9:30 AM**
 - Coffee
 - Social Time/Collaboration with Colleagues
- **10:00 AM Welcome - Jennifer Klemm, Past-Chair & Beth Kubitskey, Dean, School of Education and Human Services**
- **Moment of Silence - Ming Li - Marcia Fetters**
- **DARTEP Business**
 - Approval of April 2022 Minutes - J. Klemm
No minutes from April to approve; video and job-alike minutes presented for approval
Beth Kubitskey makes the motion to approve
Lisa Ling seconds the motion
 - Change in Leadership for 2022-2023 - J. Klemm
Susan English has retired from Aquinas College
Beth Feiten continues as Treasurer
Marcia Fetters (WMU) chair
Jenn Klemm past chair
 - Election of Chair-Elect (Independent) - J. Klemm
Request for nominations for a chair-elect
No nominations; revisit after lunch
 - 2022-2023 DARTEP Dates - J. Klemm
 - DARTEP Treasurer's Report - Beth Feiten
Balance is \$14,409.32
Request individuals pay today at the meeting

- **Organization Reports**

- Michigan Association of College of Teacher Education (MACTE) - Beth Kubitskey
Resuming dues structure because of having meetings
Doers - work towards and against legislation; fall meeting, winter meeting, retreat in June
Sign up on ListServe
- Michigan Public Deans - Marcia Fetters
Meets four times a year; form subgroups and keeping up on legislation
Partner with MDE and MISU
Marcia Fetters president; Beth Kubitskey vice president
- Michigan Independent Educator Preparation Institutions (MIEPI) - Laurie Burgess
Aug 1 and Sept 30 meetings with MICU to review legislation
Request for co-chair of MIEPI

- **10:20 AM MDE Updates** - Sean Kottke and Holly Carruthers

- Sean Kottke introduces OEE staff and roles/updates
- Follow OEE on social media - request to honor the work EPPs are doing for all students in MI
- Issued quarterly archived on DARTEP website with updated information: legislation
- Grant money for growing new teachers - Holly Carruthers (EXPLORE and Grow Your Own)
 - Title II funds - grant for schools to build future teacher programs (2021) results:
Future Proud Michigan Educator - 6th -12th graders for EXPLORE; included different program designs. For example: virtual/hybrid instruction paired with local teacher mentors, grow your own programs, inclusive and equity-focused programs to increase diverse future educators, increase diverse secondary STEM students into STEM educators, CTE feeder programs for grades 6-10.
 - Results: 44 grantees, 140 buildings, 9 regions; students across all grade levels; 62% students economically disadvantaged; 67% female; over 50% non-white (did not include indigenous students - although 230 students were included and surveyed).
 - EXPLORE - continuing the effort but at a larger scope; grants are continued to expand programs and run GYO staff grants - alternative routes, GYO Program Grands - degree granting EPPs

- Section 27B funding for GYO programs for Districts and ISDs (see legislation, PA 144, section 27a); application for grant being developed; partners must have a MOU with EPP approved program. Partners must work with EPPs to complete applications.
 - Next steps: Webinar on 11/4/2022 for partners; estimate candidate costs from 10/1/22-9/30/26; begin building MOU in advance of application; anticipate application release (EXPLORE: open, GYO: open in December until early February). Contact Holly Carruthers with questions (carruthersh@michigan.gov) or www.michigan.gov/fpme for grand-specific websites
 - March 1, 2021 back-dated for funding some programs - depends on the funding source
 - 27b is for programs that end in a BA or advanced degree - therefore, explicitly tied to a degree; school personnel are also included
 - Candidates receiving 27b funds cannot receive funds for 27a or 27c concurrently
 - Non-public schools cannot apply - but may have connections with ISDs, that can apply for funding
- **11:00 - 11:10 AM Break**
- **11:10 AM MDE Updates** - Sean Kottke
 - Call to Action - need for EPP, approved programs, to be innovators: i.e. online/hybrid; competency-based; place-based; residencies; consortia; cohorted programs to meet high needs - subject-area, rural schools, under-represented candidates; Registered Apprenticeship model - federal program partnership between community organizations and EPP
 - MDE is eager to provide support and help legit EPP, approved programs, and publicize innovative ideas and partnerships the EPPs are already doing
 - Be creative in determining partnerships for funding (i.e. 2 + 2 programs - CC + EPP, candidates go through CC while being approved into EPP program)
 - Survey being constructed to gather existing information about program partnerships and innovations
 - Treasury Grants - MI Future Educator Fellowship and MI Future Educator ST Stipend
 - See website, which is being updated based on questions from the Sept. 30 meeting and video will be released soon

- Question: Can ST substitute teach? They cannot be a long-term sub; but as a ST, they can be paid by the funding and still sub.
- Current STs can apply (Fall 2022) for MI Future Educator ST Stipend in any school/district (public/non-public) - may not get money right away, but they are eligible and will eventually receive money
- Funding will go to any candidate that applies and qualifies (and no FASFA) - not based on need-based unless the Treasury runs out of money, first-come first-served because it is a one-year allocation
- Eligibility - Candidate must attend a MI school, but *not* a MI resident (stipend); however, the candidate must be a MI resident for the fellowship
- International students are eligible for the stipend
- Will candidates have a Pick Number? - yes, if a candidate is employed (i.e. substitute); but not for ST that are not employed
- Define "Admitted into a TE program" - gateway to admittance must be defined, which includes 56 cr.
- Money for stipend comes to University; is there a close date on the application for ST stipend? The treasury has not spoken about closing the application - again, first-come first-served. The Treasury operates on quarterly payments.
- What are the dates/terms of both programs, ST Stipend and Fellowship; money is currently allocated from fall 2022 - winter 2023
- Can a candidate that is a senior apply for the fellowship, then collect funds for the ST stipend? If it is not current, yes.
 - Counselor name changes in credentials are listed in MDE quarterly issue
 - Criminal Checks - up to the point of fingerprinting
- **11:30 AM Lunch & Job - Alike Meeting**

- **12:30 PM Job-Alike Report Out**

- Whole Group Job-Alike Report Out - tabled: job-alike reports can be found in the minutes [below]
- **Certification Job-Alike**
 - There were questions regarding the value of the MTTC Vouchers. Through discussion, it was determined the vouchers are worth \$59.00.
 - There was a discussion of when the content elementary education endorsements tests were ending. MDE said 2029 would be when the endorsement tests were ending.
 - The Social Studies standards will not be ready until February (at the earliest).
 - Update that there will be a MOECS outage coming up. The outage will be for general repairs and cleaning. The site will be down from Friday the 14th and back up Monday the 21st at 7:00 am.
 - There was a discussion about addressing legal issues with students and the suggestion to add MDE's Code of Ethics and the Oath to current paperwork and discuss that with the student during a legal meeting.
- **Assessment & Accreditation Job-Alike**
 - CAEP Standard 4 - complete definition graduated certified and are teaching in their area Teacher Effectiveness is distributed by the MDE February data arrive at the MDE in the fall, but teachers can appeal the rating so, it is best to hold the data until Feb.
 - What are others doing? Teacher effectiveness is 40% impact data. How can we use the TE more effectively? Members of MACTE are working on a research project we can all use as evidence for std 4. Then EPPs can use TE and add a focus group as support evidence. TE alone will not be enough for std 4.
 - MDE administrator survey can be used for employer satisfaction
 - MDE Year-Out for alumni satisfaction
 - Michigan Evaluations FAQ - add link to minutes
 - It would be helpful if the MDE has a resource website for documents that can be used for accreditation
 - CFAST
 - What is the status?

- It is being piloted with volunteer institutions
- Pilot institutions will work together to train and implement by fall 2023
- After a couple of years, the data will be reviewed to develop a recommendation for moving forward
- CAEP prefers the ability to benchmark and that can only be accomplished by a common tool
- AQQEP Pilot
 - Will need to ask Gina to send an update? Jason will have her send an update.
 - Disaggregating by demographics for small programs is difficult - we can disaggregate by groups that make sense
- **Field Coordinators Job-Alike**
 - **Michigan Student Teaching Stipend**
 - How do we prepare students for receiving the stipend?
 - Do they need a special account for the funds?
 - Is it taxable income if it is sent to the students directly? (Need to ask Treasury)
 - What if a ST placement changes – does it affect the stipend?
 - If there are two placements (e.g., one EC, one Elem) for ST – do they apply twice?
 - Most of these questions were referred to Treasury for answers.
 - **Difficulty Finding Placements**
 - Grades 3-6 methods placements – especially science and social studies
 - Difficult to cover all bands because prospective teachers are being pulled to sub
 - Suggestion to seek out STEM programs for science placements in 5th and 6th grades (harder for 3rd and 4th grades)
 - Some programs may integrate science and social studies into ELA programs – would need to explain to justify the placement as meeting requirements for sci/ss

- **Configuration of ST Semester(s)**
 - Calvin College – 16 credits during ST semester; mornings M-F are in the field, afternoons are methods courses
 - SVSU – Field 1 day a week, courses 4 days a week
 - GVSU – Equity Conference twice a semester, with capstone professors and field experience supervisors
- **Areas of Need Identified by Districts (in terms of new teachers' knowledge)**
 - School Improvement Process
 - Special Education
 - Unions/Negotiations
 - Suggestion to replace one seminar class with topics like these
 - Some retired teachers are working as mentors
 - “Aspiring Educators” program through “Educators Rising”
 - Discussion of whether student teachers are required to have **liability insurance**, and who provides it.
- **Seminar Ideas**
 - Career services – devote sessions to resume’ and cover letter skills, interview skills (mock interviews)
 - CPR and First Aid – set up training during a seminar time for convenience
 - Mandatory reporting (DHHS)
 - Active shooter/threat assessment training – partner with law enforcement
 - Other areas of need (see earlier list)
 - Question – Does the State acknowledge “badging” or **microcredentials** – only through Educators Rising
 - Still could offer content outside coursework to put on CV
 - “Mentor Modules”
 - Lists of resources to share with STs on various topics

Minutes submitted by Linda Weiss, CMU Early Childhood Clinical Placement Coordinator

- **Deans & Directors Job-Alike**

- **Background checks:**

- At issue seems to be what happens when they have something occur after the background check. How do you inform them (students) about the reporting process? MDE are getting candidates with listed offenses. If a person has been convicted they cannot be employed in schools- some are still getting through the system. MDE can “police” when certified but not before. They are looking at working with EPIs to make sure there is a policy as well as procedures in place.
 - Some have validity dates (6 months) can’t go anywhere if recheck not done after 6 months. If there is something they have a document of understanding. Livescan does not allow you to use multiple times, Castle branch seems to allow more checks. \$36 (may be more) for initial and \$19 for recheck. Others instead of recheck have students sign affidavit saying that they do not have.
 - Some also utilize educheck (happens with subbing) . Some have affidavit check points.

- **MDE question: Do we have policies around other suspended licenses? (Example- someone who lost medical license due to grooming). What do you do if they self report yes but not convicted?**

- Some ask questions specific to the one in MOECS application. Some use the term professional license.
 - MDE is strongly recommending that you talk with your attorneys about what to do if you have a candidate who lost their license due to acts that put a child in harms way. (Problem arose because not convicted and does not specifically say grooming.) MDE can’t do anything and is hoping something can be done at our level.
 - Language for **not** referring for licensing a candidate needed from attorneys. (Can you cite MiCEEs) What does fitness to teach look like? Critical question. EPI policy and procedures will stand on top of MDE so they would appreciate further protection for children.

- What do partner/districts ask along these same lines? (Regarding loss of license in many areas that may not lead to criminal conviction but may not make them “fit to teach”).
- **12:45 PM MTTC Accommodations - Pearson Evaluation Systems**
 - Available accommodations for the MTTC
 - Testing conditions, procedures and/or materials
 - ADA - prohibit discrimination based on disability
 - Reasonable alternative testing arrangements & maintain the integrity of the test - arrangements are on a case-by-case basis
 - Documentation on the MTTC website
 - Find Info Tab or select test and go to test you want to take - on right hand side, select alternative testing arrangements - documentation that is needed is listed as well as other information on how to request alternate arrangements - TC can call customer service number - Evaluation Systems
 - Candidates can request anything they think they need to be successful.
 - Accommodations that require pre-approval
 - learning or cognitive disability
 - All other disabilities & health conditions
 - English learners
 - 50% additional time
 - Must submit form
 - Authorize representative - dean, SDS? Find out who at CMU?
 - Hearing impairment
 - 50% additional time
 - ASL interpreter will require form submission
 - Accommodations that do not require pre-approval
 - Wheel chair accessibility
 - Visual enhancement (up to 200%)
 - Comfort aids
 - Medicine & medical devices
 - Mobility devices
 - Visual inspection by staff required

- Full list available online (Pearson VUE comfort aid list)
- Frequent or unscheduled breaks are permitted to use restroom, take medication, use an inhaler, etc. Any time taken is part of the examinee's available testing time
- How to access services
 - Review documentation requirements for their specific disability and collect necessary documents
 - Register for the test
 - Declare intent to request alternative testing arrangements
 - Do NOT schedule test appointment
 - Submit alternative testing arrangements request form with each registration - do not need to resubmit documentation as long as there has not been any changes
 - Check email for notification of resolutions/check spam folder
 - Takes up to 3 weeks to process - if they do not see it within 3 weeks, contact customer service
 - Follow instructions in resolution email to schedule appointment
 - If a request is marked incomplete, then the TC has not submitted all the documentation needed
 - Denial - does not happen very often - typically if it happens it is because it changes the nature of the test
 - be specific about the request and which accommodations are requested
 - Institution can provide confirmation documentation
 - Appeals Process
 - Submitted in writing
 - Shared with MDE
 - MDE provides recommendation
- Q & A
 - Can TC have a paper copy as well as the electronic copy as an accommodation? this would require documentation
 - Are comfort animals allowed? Would need to complete request form.

- If TC must test before their student teaching, if it takes 3 weeks, for a response, how much time should they leave? It is good for an entire year so, plan backwards from the date the test is needed - recommendation is at least 6 months before you want to test
 - Can the EPP help a TC to complete the documentation? Yes, with the TC permission - Can a TC sign a release for Pearson to share information with the EPP (FERPA)? Nancy will need to check
 - Is it possible to get a list of what tests the TC signed up for prior to when they take the test? Nancy will check.
- **1:45 - 2:00 PM Closing Remarks**

2022-23 DARTEP Dates

- October 7, 2022 - University of Michigan - Flint
- December 2, 2022 - Oakland University
- February 3, 2023 - Virtual
- April 14, 2023 - Hope College